

# Questionnaire for Library Workforce about Planning and Evaluation Activities



## Quick Survey about the Activity

Thank you for agreeing to complete this questionnaire about a planning or evaluation activity. Please provide your feedback by completing the following questions. Thank you!

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree
<b>1. I believe the planning and evaluation addresses library needs.</b>					

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree
<b>2. I am satisfied with the extent to which the plan or evaluation addresses library needs.</b>					

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree
<b>3. I believe the information from the plan or evaluation will be applied to address library needs.</b>					

**Optional Open-Ended Question (Not Required by IMLS for reporting into SPR)**

(OPTIONAL) Would you like to provide any other comments or suggestions about the planning or evaluation activity?



# Planning and Evaluation Survey Tally of Library Workforce

---

## Purpose

The purpose of the Tally Sheet is to serve as an easy way to record and aggregate outcome information about your activity. Ultimately, the information from this Tally Sheet will be recorded into Pennsylvania's State Program Report.

## Instructions

After administering to and gathering the surveys from your participants, record the responses for each question from all questionnaires in the appropriate locations below.

Survey Tally results are a required component of the LSTA Report you submit.

**Contract Number:** \_\_\_\_\_  
**Project Name:** \_\_\_\_\_

**Total number of survey responses** \_\_\_\_\_

- SD = Number of respondents that reported 'Strongly Disagree'
- D = Number of respondents that reported 'Disagree'
- NA/ND = Number of respondents that reported 'Neither Agree nor Disagree'
- A = Number of respondents that reported 'Agree'
- SA = Number of respondents that reported 'Strongly Agree'

	Number of responses to question				
	SD	D	NA/ND	A	SA
<b>I believe the planning and evaluation addresses library needs.</b>					
<b>I am satisfied with the extent to which the plan or evaluation addresses library needs.</b>					
<b>I believe the information from the plan or evaluation will be applied to address library needs.</b>					