



LSTA Record of Equipment

Office of Commonwealth Libraries

Original
Revision

Grantee: _____
 Grant # (FC or MO): _____ Total Grant Amount: _____
 Project Title: _____
 Completed by: _____ Title: _____
 Telephone: _____ Email: _____

I hereby certify that the following equipment(all movable items) were purchased with Federal Library Services and Technology Act funds.

Authorized Official: _____ Date: _____

Equipment Summary

| Item | Unit Cost | # Purchased | Total Cost | Where Equipment Located/Utilized |
|------|-----------|-------------|------------|----------------------------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Electronically submit Record of Equipment to: ra-lsta@pa.gov

Please put LSTA Record of Equipment, followed by the Grant Number in the subject line.

This form is **required** for equipment, with a **unit price of \$5000 or more**, purchased with LSTA funds.

This form can be used for all tangible materials purchased with LSTA funds.



Office of Commonwealth Libraries

Equipment List

| Quantity | Item | Brand | Model | Serial No. | Where Equipment Located/Utilized |
|----------|------|-------|-------|------------|----------------------------------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |