



# LSTA Final Report

## Project Report

### General Information

Project Title: \_\_\_\_\_



Project Number (FC or MO): \_\_\_\_\_



Project Abstract:  
(90 – 160 words)

This is a brief description of the project’s purpose, activities, and target beneficiaries, plus any high-level results that are appropriate to highlight. Ideally, it should stand on its own as a narrative summary of the project.



Pennsylvania State Goal: \_\_\_\_\_



### Project Director Information

Project Director Name: \_\_\_\_\_



Project Director Phone: \_\_\_\_\_



Project Director Email: \_\_\_\_\_



Grantee Name: \_\_\_\_\_



## Additional Materials

File limit: 40MB PDF, Word or Excel

1. In the menu bar at the top, select “Comment”.
2. Under "Annotations"; Click the Paperclip icon to attach a file.

**Note:** Your cursor will turn into a push-pin icon.

3. Click in “Box 1” (multiple boxes provided for additional attachments).

Supporting Documents: 4. Browse to and select your first scanned attachment.

5. In the “File Attachment Properties” window, click the “Paperclip” icon, and then click “OK”.

**Note:** A paperclip icon will appear to signify that the file has been attached. You may click on the paperclip icon to open the attachment to view.

6. Repeat steps 1 through 5 above for each additional Supporting Document.

Box 1	Box 2	Box 3	Box 4	Box 5
Box 6	Box 7	Box 8	Box 9	Box 10

Project Website (if applicable): \_\_\_\_\_ 

### IMLS Intent (Select **ONE** Intent)

#### Lifelong Learning

- Improve users’ formal education.
- Improve users’ general knowledge and skills.

#### Information Access

- Improve users’ ability to discover information resources.
- Improve users’ ability to obtain and/or use information resources.

#### Institutional Capacity

- Improve the library workforce.
- Improve the library’s physical and technological infrastructure.
- Improve library operations.

#### Economic & Employment Development

- Improve users’ ability to use resources and apply information for employment support
- Improve users’ ability to use and apply business resources

#### Human Services

- Improve users’ ability to apply information that furthers their personal, family, or household finances
- Improve users’ ability to apply information that furthers their personal or family health & wellness
- Improve users’ ability to apply information that furthers their parenting and family skills

#### Civic Engagement

- Improve users’ ability to participate in their community
- Improve users’ ability to participate in community conversations around topics of concern.

**IMLS Subjects** (Select up to two) 

- Arts, Culture & Humanities**
- Business & Finance**
  - Employment     Personal Finance     Small Business
- Civic Affairs**
  - Community Concerns     Government
- Education**
  - After-school activities     Curriculum support
- Environment**
- General (select only for electronic databases or other data sources)**
- Health & Wellness**
  - Parenting & Family skills     Personal/Family health & wellness
- History**
- Languages**
- Literacy**
  - Adult Literacy     Digital Literacy     Early Literacy
  - Reading Program (Not Summer Reading)     Summer Reading
- Science, Technology, Engineering, & Math (STEM)**
- Library Infrastructure & Capacity**
  - Broadband Adoption     Buildings & Facilities
  - Certification     Disaster Preparedness
  - Collection Development & Management
  - Continuing Education and Staff Development
  - Library Skills     Programming & Event Planning
  - Research & Statistics     Outreach & Partnerships
  - Systems & Technologies
- Other:** \_\_\_\_\_

**Project Outcomes**

List any important outcomes or findings not previously reported. 

Please briefly describe importance of these outcomes and findings for future program planning. ?

Explain one or two of the most significant lessons learned for others wanting to adopt any facts of this project. ?

1. Do you anticipate continuing this project after the current award period ends? ?

**If Yes, complete question 1a and 1b.**

**If No, skip to question 2.**

1a. Do you anticipate any change in level of effort in managing this project? ?

If Yes: Please briefly describe any changes in the level of effort. Include information about whether you intend to use LSTA or Match funds. ?

1b. Do you anticipate changing the types of activities and objectives addressed by the project? 

If Yes: Please briefly describe the change. 

2. Was an evaluation conducted for this project? If **Yes**, complete **2a**.  
If **No**, skip to **Project Tags** \_\_\_\_\_

2a. Was a final written evaluation report produced? If **Yes**, complete **2b**.  
If **No**, skip to **Project Tags** \_\_\_\_\_

2b. Can the final written evaluation report be shared publicly?  
If Yes, OCL will request additional information regarding the evaluation. \_\_\_\_\_

**Project Tags** (enter up to three) 

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_