

# \* LSTA GRANT APPLICATION \*

## BASIC INFORMATION

*Element 1*

### APPLICANT INFORMATION

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Name

Mailing Address

City

State

Zip Code

County

Applicant's Website

Library Type

Congressional District(s)

Other Library Type

FEIN

Vendor Number

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Project  
Coordinator

Title

Phone Number

Fax Number

E-Mail Address

*This signature certifies that, as the duly authorized representative of the applicant, I have read and support this LSTA Grant Application and hereby certify that the applicant will comply.*

Signature \_\_\_\_\_

Date

Name

Mailing Address

Title

City

State

Zip Code

# PROJECT INFORMATION

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## Project Title

## Federal Library Services & Technology Act (LSTA) Purpose

### Pennsylvania's FY 2014/15 LSTA Goals

Facilitate statewide expansion of electronic and physical linkages to improve resource delivery

Create opportunities for libraries to enhance their capacity to provide 21st Century resources, services and programs to their communities

Preserve unique collections and prepare libraries for disaster recovery

### Primary Project Intent

ACCESS TO INFORMATION – Improve users’ ability to discover information or obtain information resources

CIVIC ENGAGEMENT – Improve users’ ability to engage in their communities or participate in community conversations around topics of concern

EMPLOYMENT & BUSINESS DEVELOPMENT – Improve users’ ability to apply information that furthers the status of their jobs and/or businesses

HUMAN SERVICES – Improve users’ ability to apply information that furthers their personal, family or household circumstances, including household finances, health and wellness, or parenting and family skills

INSTITUTIONAL CAPACITY – Add, improve or update a library function or operation in order to enhance its effectiveness. This includes enhancement and education of the library workforce

LIFELONG LEARNING – Improve users’ knowledge or abilities beyond basic access to information. This includes formal education of participants or improvement of general knowledge and skills

### Target Audience for Project

Community Description	Urban	Suburban	Rural	Statewide
Ages	All Ages		Situation	Ethnic or racial minority populations
	Preschool			Families
	Children			Immigrants/refugees
	Teens &/or Young Adults			Intergenerational groups (excluding families)
	Adults			Library staff, volunteers and/or trustees
	Senior Citizens			Low income
				People with disabilities
				People with limited functional literacy or informational skills
				Unemployed

## PROJECT BACKGROUND AND SUMMARY

### *Element 2*

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Describe how this project was identified as a need, how it relates to your strategic plan, and what will be accomplished if this project is implemented. This section should relate to activities in the timeline (*Element 5*) and include statistical information to support the project. **Limit to this page.**

# PLANNING AND EVALUATION

## *Element 3*

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Please answer each area concisely and completely.

Project Purpose – Short statement which answers the questions: we do what, for whom, for what expected benefit.

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Project Activities/Methods – How will the project be carried out? Include major activities from the timeline

Anticipated Project Outputs – Measures of service or products provided

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Anticipated Project Outcome(s) – what change is expected in the target audiences skills, knowledge, behavior, attitude, and status or life condition? How will you measure these outcomes?

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Complete the following sentence. This project will be successful if:



# BUDGET & FUNDING

## Element 5

The budget should clearly identify the amounts requested and from what sources.

Column A	Column B	Column C	Column D	Column E
Budget Category	LSTA	Cash Match	In-Kind	Total (B+C+D = E)
<b>Salaries/Wages/Benefits</b>				
<b>Explanation:</b>	<b>Subtotal</b>			
<b>Consulting Fees</b>				
<b>Explanation:</b>	<b>Subtotal</b>			
<b>Travel (at state rates)</b>				
<b>Explanation:</b>	<b>Subtotal</b>			

Column A	Column B	Column C	Column D	Column E
Budget Category	LSTA	Cash Match	In-Kind	Total (B+C+D = E)
<b>Supplies/Materials</b>				
Explanation: Subtotal				
<b>Equipment (Items over \$5,000 per unit)</b>				
Explanation: Subtotal				
<b>Services</b>				
Explanation: Subtotal				
<b>Project Subtotals</b>				
<b>Indirect Cost (cannot exceed 4%)</b>				
<b>Grant Total</b>				

**BUDGET & FUNDING**  
*Element 5*

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**LSTA Funds Requested**

**Cash Match**

**In-Kind**

**Total Project Cost**

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**Future Funding**

Briefly describe how this project will be financially supported in the future.

**ATTACHMENTS**

*Element 6*

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If you have additional resources that support your grant, please attach after this page



## INTERNET CERTIFICATION FOR APPLICANT PUBLIC LIBRARIES

*Element 7*

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As the duly authorized representative of the applicant library, I hereby certify that the library is (select one)

CIPA Compliant (The applicant library has complied with the requirements of 20 U.S.C. § 9134(f)(1) et seq.

The CIPA requirements do not apply because no funds made available under the LSTA program are being used to purchase computers to access the Internet, or to pay for direct costs associated with accessing the Internet.

Signature of Authorized Representative

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Authorized Representative Name

Date

Name of Applicant Organization