

## Keystone Recreation, Park and Conservation Fund for Public Libraries Grant Program Timeline \*approximate

Activity	Projected Date
2016 Cycle Announcement and Letter of Intent Package available on web <a href="#">Click here to access the Keystone Grant documents</a>	May 9, 2016
2016 Letter of Intent due	May 31, 2016
2016 Letters to Proceed issued	June 1-10, 2016
2016 application deadline	October 7, 2016
Review teams make recommendations	December 12, 2016
Bureau of Library Development reviews applications and prepares recommendations for Deputy Secretary	January 2-6, 2017
Deputy Secretary reviews recommendations	January 9, 2017
Recommendations sent to Secretary of education	January 16, 2017
Notification letters sent to all applicants	Week of February 13, 2017
Agreements written with the sponsoring municipality and sent through the signature process	Week of February 20, 2017
Fully executed agreements sent to municipality. Projects may begin after receipt and approval of bid specifications.	Spring 2017